



CAREER
COUNSELLING

Professional Courses in Commerce Stream

Professional Courses

CA

Chartered Accountant

ICWAI

Cost Accountancy

CFA

Chartered Financial Analyst

CS

Company secretary

MBA

Masters of Business Administration

Forensic Accounting

The Chartered Accountant (C.A)

- **Financial consultants**

 - Tax consultants**

- **Auditors**

 - Multinational Companies**

- **Forex Market**

 - Investment banking division**

ADMISSION PROCEDURE

- Common Proficiency Test (CPT)

After 10+2

Accountancy

Economics

Law

Statistics

- Professional Competence Course (PCC)

2 Groups

IPCC I & IPCC II

Each group consists of 3 subjects

• Final Stage

2 Groups

Group I & Group II

Each group consists of 4 subjects

Professional Training for 3 years

Computer Training for at least 100 hours

PREMIER INSTITUTE

- **INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA (ICAI)**

CORRESPONDENCE

JOBS OPTIONS AFTER CA

- **Audit and Taxation**
- **Investment Banking**
- **Banking and Financial Services**
- **Outsourcing**
- **Academics**
- **Corporate Sector**

Company Secretary(CS)

- **An in-house legal expert; a compliance officer of the Company**
- **An expert in corporate laws, securities laws & capital market**
- **Chief advisor to the board of directors on best practices in corporate governance**
- **Responsible for all regulatory compliances of company**

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ADMISSION PROCEDURE

(1) FOUNDATION PROGRAMME

After 10+2

No Entrance Test

Minimum 50 % in 10+2

Duration: 8 months

(2) EXECUTIVE PROGRAMME

**Those who have passed
Foundation Programme with
atleast 40% marks**

**Graduates in any stream can
directly enroll**

(3) PROFESSIONAL PROGRAMME

**Those who have passed
Executive Programme with
atleast 40% marks**

**Besides candidates have to undergo a
professional training of 15 months
after either Executive or Professional
Programme**

PREMIER INSTITUTE

• INSTITUTE OF COMPANY SECRETARY OF INDIA (ICSI)

- ➔ The Institute provides oral coaching through interactive learning
- ➔ conducts refresher classes for students
- ➔ Regional Councils/Chapters also conduct oral coaching classes

Future Prospects

- ▶ Employment :
- ▶ Companies with paid up share capital of Rs.5 crores or more are compulsorily required to appoint a whole time Company Secretary
- ▶ Companies seeking listing on Stock Exchange are required to appoint a whole time company secretary
- ▶ Membership of the Institute is recognized for appointment to superior posts and services under Central Government.

COST & WORK ACCOUNTANTS

- **Performs services involving the costing or pricing of goods and services**
- **Concerned with preparation, verification or certification of cost accounting and related statement**
- **Facilitates in strategic decisions in respect of diverse economic activities**

ADMISSION PROCEDURE

(1) FOUNDATION PROGRAMME

After 10+2

No Entrance Test

Minimum 50 % in 10+2

(2) INTERMEDIATE PROGRAMME

**Those who have passed
Foundation Programme with
at least 40% marks**

**Graduates in any stream can
directly enroll**

Duration: 18 months

(3) FINAL PROGRAMME

**Those who have passed
intermediate programme with
atleast 40% marks**

Duration: 18 months

**Besides candidates have to undergo a
professional training of 15 months
after Final Programme**

PREMIER INSTITUTE

- **INSTITUTE OF COST & WORK ACCOUNTANTS OF INDIA (ICWAI)**

CORRESPONDENCE

Head office in Kolkata

**Four regional councils: Kolkata,
Chennai, Delhi and Mumbai**

CAREER PROSPECTS

- ▶ Own practice
- ▶ Auditing
- ▶ Maintenance of cost records
- ▶ Employment in private sector as managers, internal auditor, etc.

Masters in Business Administration (MBA)

- Most popular career in almost all streams

Handles different managerial positions in companies

- Plays important role in strategic management

Part of Board of Directors

ADMISSION PROCEDURE

COMMON APTITUDE TEST (CAT)

GRADUATION with minimum 50%

**Students who have cleared BBA
can get direct admission in few
institutes**

Duration: 2 years

COURSE DETAILS

Specialisations in:

FINANCE INTERNATIONAL BUSINESS

MARKETING

HUMAN RESOURCE MANAGEMENT

OPERATIONAL MANAGEMENT

Industrial training of 6 months after
completion of course

PREMIER INSTITUTES

- **Indian Institute of Management (IIM) at Ahmedabad, Lucknow, Indore, Bangalore, Kolkata, Shillong, Ranchi**

University Business School, PU, Chandigarh

Symbiosis Institute of Business Mgt., Pune

Amity University, New Delhi

Aurobindo College of Commerce and Management, Ludhiana

JOB OPTIONS AFTER MBA

- **CEO/CMD/COO**
- **For-ex Manager**
- **Business Analyst**
- **Project Manager**
- **HR Manager**
- **Quality/Testing Manager**
- **Management Analyst**
- **IT Manager**
- **Financial Manager**

Forensic Accounting

- Deals with accounting related frauds
- Services are demanded by Insurance Companies, Govt. Undertakings, Accounting Firms, Banks etc.
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- Concerned with procurement and analysis of accounting data

Certified Bank Forensic Accounting (CBFA)

India forensic conducts the program on Bank Forensic Accounting for the banking professionals, auditors, investigators

- **Focus is on frauds in banking sector.**

India's first dedicated course on Bank frauds.

Certified Forensic Accounting Professional (CFAP)

- **India forensic offers the program in forensic accounting for the Information Technology Companies.**

This program speaks only about the frauds in the Information Technology Sector in India.

- **Got more recognition specially after the Satyam Scam**

B. Com.

- **Most popular and comprehensive degree**

Prepares students for higher education and is entry criteria for many courses

- **Students get familiar with subjects like management, law, taxation, costing, statistics, economics etc.**

ADMISSION PROCEDURE

10+2 from any Board

Centralised Merit on the basis of marks obtained in 10+2

Duration: 3 years

PREMIER INSTITUTES

- **Shri Ram College of Commerce, Delhi**

Guru Gobind Singh College, Delhi

D.A.V. College, Chandigarh

Govt. College, Ludhiana

**Aurobindo College of Commerce and
Management, Ludhiana**

Some Other Options

- **Investment Consultant**
- **Taxation Officer**
- **Banking Sector**
- **Insurance Sector**
- **Financial Analyst**
- **Civil Services (Indian Financial Services)**